**Water Conservation and Quality Improvement Grant Program**

**Application Form**

**Carefully complete and review this form before submitting your application. Hover your cursor over the Red words in the document to access helpful information. If you are unclear on any of the sections, consult the Program Guide on our website or contact** [**grants@obwb.ca**](mailto:grants@obwb.ca)**. You must comply with word limits in all sections.**

**REQUIRED LETTER OF SUPPORT**

**All applications MUST include a letter of support from the local government in the area where the project will occur. This requirement is detailed in section 3.5 of the Program Guide. Contact your local government well in advance (4 weeks) of the application deadline.**

**SCORING APPLICATIONS**

**The WCQI program is a competitive grant program, which is usually over-subscribed. Applications are assessed out of a total score of 100, with the possibility to gain up to 10 bonus points based on the board-approved annual themes (**[**https://www.obwb.ca/overview-grants/wcqi/application-information/**](https://www.obwb.ca/overview-grants/wcqi/application-information/)**). See last page of this form for scoring breakdown.**

**SUBMITTING YOUR APPLICATION - NEW THIS YEAR!**

1. **Gather all supporting documents well in advance of the application deadline.**
2. **Go to** [**https://obwb.ca/overview-grants/wcqi/application-information/**](https://obwb.ca/overview-grants/wcqi/application-information/) **scroll down until the end of the page and click on:“ 2024 WCQI Application Portal” to submit your application. If you have any questions please don’t hesitate to contact:** [**grants@obwb.ca**](mailto:grants@obwb.ca)

**Enter Grant Application Year:** Choose an item.

1. PROJECT DETAILS

**Organization**: [Help] Click or tap here to enter text.

**Project Title**: [Help] Click or tap here to enter text.

**Supporting Local Government**: [Help] Choose an item.

**Total Project Budget:** [Help] **$** Click or tap here to enter text.

**Grant Requested:** [Help] **$** Click or tap here to enter text.

**Project Category:** [Help] Choose an item.

2. PROJECT CONTACT [Help]

**Name**: Click or tap here to enter text.

**Title**: Click or tap here to enter text.

**Phone**: Click or tap here to enter text.

**Email**: Click or tap here to enter text.

**Address:** Click or tap here to enter text.

**City, Province, Postal Code:** Click or tap here to enter text.

3. METHOD APPROPRIATE FOR OBJECTIVES (15%)

**a. Give a short summary of the project (250-word limit)** [Help]

Click or tap here to enter text.

**b. Describe the method (specific steps) you will use to achieve your objectives, from project initiation to completion. (250-word limit)** [Help]

Click or tap here to enter text.

**c. Describe how the OBWB WCQI grant funding will be allocated within the project.** [Help]

Click or tap here to enter text.

**d. If this application is for one phase of a multi-phase project, describe all phases of the project and how the outcome of the current phase builds on previous and impacts future phases. (250-word limit)** [Help]*If this is not a multi-phase project, leave section blank.*

Click or tap here to enter text.

4. OUTCOME ON WATER QUALITY OR CONSERVATION (20%)

**a.** **Describe how the project will directly or indirectly affect water conservation or water quality improvement in the Okanagan. (500-word limit)** [Help]

Click or tap here to enter text.

**b. Quantify or describe the anticipated scale/scope of the conservation or quality improvement from the project. (350-word limit)** [Help]

Click or tap here to enter text.

**c. What are the indicators of success for the effects of this project on water conservation or quality? (250-word limit)** [Help]

Click or tap here to enter text.

5. BASIN-WIDE BENEFIT (20%)

**a. Recognizing that the Okanagan is one valley with one water, how does this project benefit the valley as a whole? (250-word limit)** [Help]

Click or tap here to enter text.

**b****. Describe how your project can inform, inspire or influence other similar work or projects in the Okanagan. (150-word limit)** [Help]

Click or tap here to enter text.

**c. Describe how this project complements current OBWB programs, projects or activities. (150-word limit)** [Help]

Click or tap here to enter text.

6. USE AND PROMOTION OF BEST PRACTICES (10%)

**a. What are the best practices that will be used or promoted during this project? List the sources of the best practices. (300-word limit)** [Help]

Click or tap here to enter text.

7. COLLABORATION (10%)

**a. How will this project collaborate with other agencies or jurisdictions? (250-word limit)** [Help]

Click or tap here to enter text.

**b. List project partners and indicate if they are committed or pending.** [Help]

Click or tap here to enter text.

8. BUDGET AND TIMELINE (15%)

**a. Project/current phase Expenses** [Help]

1. Total Project/phase Budget $Click or tap here to enter text.
2. Project Management $Click or tap here to enter text.
3. Equipment $Click or tap here to enter text.
4. Supplies/Consumables $Click or tap here to enter text.
5. Printing/Media $Click or tap here to enter text.
6. Consultant/Contractor $Click or tap here to enter text.
7. Travel $Click or tap here to enter text.
8. Wages $Click or tap here to enter text.
9. Other (describe below) $Click or tap here to enter text.

Please describe any expenses from ‘Other’.

Click or tap here to enter text.

**b. Project/current phase funding** [Help]

Click or tap here to enter text.

**c. Project/current phase Timeline** [Help]

1. Project Start Date Click or tap here to enter text.
2. Milestone Dates (list all) Click or tap here to enter text.
3. Project Completion Date Click or tap here to enter text.

SUBMITTING THIS APPLICATION

**Please ensure you have reviewed the WCQI Program Guide.** **Once your application is complete, please submit an electronic copy along with the required supporting letter from local government and any other supporting documents to:**

**[grants@obwb.ca](mailto:grants@obwb.ca)**

**Applications must be received by 4:00 p.m. on the deadline date listed on our website. Late or incomplete applications will not be accepted. Please save and print a copy of the application for your records.**

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| **The basic weighted scoring criteria of the grant program are:** | |
| Method Appropriate for Objectives | 15 |
| Outcome on Water Quality or Conservation | 20 |
| Basin-wide Benefit | 20 |
| Use and Promotion of Best Practices | 10 |
| Collaboration | 10 |
| Budget and Timeline | 15 |
| Quality of Proposal | 10 |
| **TOTAL** | **100** |
| Annual Theme | \*up to 10 bonus points |